The Cerne Abbas Residents' Association – Alteration Approval Request

	Member Details	
Title:	First Name:	Surname:
House No:	E-mail:	Telephone:

In accordance with the CARA Approval of Alterations Procedures I seek written approval to:

[Please include specification, pictures and plans where available]

Continuation sheet attached Yes ☐ No ☐

I acknowledge:

- all alterations must comply with the Covenants and the requirements of the local planning authority (Legal and local authority compliance is the responsibility of the Member).
- Members can engage workmen to carry out repairs and general maintenance to the premises but if the work they are engaged for involves: a) structural alteration b) demolition or partial demolition c) compromising of the security protections to the premises d) closure of the buildings or the occupant being required to vacate them, the Member must provide the Cerne Abbas block insurers with full details, and obtain their agreement, before work is commenced.

Member: …… …….. ……

Signature Print Name Date

Please submit to Nettleship Sawyer by e-mail to Fiona@nettsawyer.co.uk, or by post to Nettleship Sawyer, Heliting House, 35 Richmond Hill, Bournemouth, BH2 6HT

CARA Council will review and endeavour to respond within 14 calendar days of receipt.